

# Agenda

www.oxford.gov.uk



## Scrutiny Committee

Date: **Tuesday 2 April 2019**

---

Time: **6.00 pm**

---

Place: **St Aldate's Room - Oxford Town Hall**

---

For any further information please contact:

**John Mitchell, Committee Services Officer**

Telephone: 01865 252217

Email: [democraticservices@oxford.gov.uk](mailto:democraticservices@oxford.gov.uk)

---

As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

# Scrutiny Committee

## Membership

**Chair** Councillor Andrew Gant

**Vice Chair** Councillor Dr Joe McManners

Councillor Mohammed Altaf-Khan

Councillor Lubna Arshad

Councillor Nadine Bely-Summers

Councillor Steven Curran

Councillor Dr Hosnieh Djafari-Marbini

Councillor Alex Donnelly

Councillor James Fry

Councillor Pat Kennedy

Councillor Mark Lygo

Councillor Craig Simmons

The quorum for this Committee is four, substitutes are permitted.

### **HOW TO OBTAIN A COPY OF THE AGENDA**

In order to reduce the use of resources, our carbon footprint and our costs we will no longer produce paper copies of agenda over and above our minimum requirements. Paper copies may be looked at the Town Hall Reception and at Customer Services, St Aldate's and at the Westgate Library

A copy of the agenda may be:-

- Viewed on our website – [mycouncil.oxford.gov.uk](http://mycouncil.oxford.gov.uk)
- Downloaded from our website
- Subscribed to electronically by registering online at [mycouncil.oxford.gov.uk](http://mycouncil.oxford.gov.uk)

# AGENDA

	Pages
<b>1 APOLOGIES FOR ABSENCE</b>	
<b>2 DECLARATIONS OF INTEREST</b>	
<b>3 CHAIR'S ANNOUNCEMENTS</b>	
<b>4 MINUTES</b>	7 - 14
<p><b>Recommendation:</b> That the minutes of the meeting held on 05 March 2019 be APPROVED as a true and accurate record.</p>	
<b>5 WORK PLAN AND FORWARD PLAN</b>	15 - 24
<p>The Scrutiny Committee operates within a work plan which is agreed at the start of the Council year. The Committee is asked to review and note its work plan for the remainder of the 2018/19 council year. The City Executive Board's Forward Plan of decision is included for reference.</p>	
<b>6 OXFORD LIVING WAGE REVIEW GROUP - 12 MONTH UPDATE</b>	25 - 74
<p>To receive an update on progress made against the recommendations of the Oxford Living Wage Review Group in March 2018.</p>	
<b>7 AUDIT OF FUSION LIFESTYLE</b>	75 - 98
<p>To consider an internal audit report about the performance of Fusion Lifestyle. The report includes a view about the integrity of the data reported by Fusion Lifestyle to the Council, a line of enquiry which followed a recommendation made by the Scrutiny Committee.</p>	
<b>8 REPORT BACK ON RECOMMENDATIONS</b>	99 - 104
<p>The Scrutiny Committee's recommendations on and the City Executive Board's responses to the following are attached:</p> <ul style="list-style-type: none"> <li>• Approach to City Centre Public Space Protection Orders</li> <li>• Securing Social Value Through Procurement; and</li> <li>• Street Art &amp; Graffiti.</li> </ul>	

## 9 DATES OF FUTURE MEETINGS

### Scrutiny Committee

- 15 May 2019
- 4 June 2019
- 2 July 2019
- 3 September 2019
- 1 October 2019

### Standing Panels

- Housing Standing Panel: 8 April, 27 June, 3 October
- Finance Standing Panel: [*4 April - this meeting has been cancelled*], 01 July, 5 September
- Companies Panel: 17 April, 3 July

All meetings start at 6.00 pm

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.